

What is a Consolidated Account statement (CAS)?

Consolidated Account Statement is a *single account statement* that consolidates financial transactions in all folios of an investor across all schemes of all mutual funds.

Why is Consolidated Account statement (CAS) being issued now?

Consolidated Account Statement (CAS) is being issued consequent to amendment in SEBI Regulations and introduction of sub-regulation (4) under regulation 36, which *interalia* states that..

“the asset management company shall ensure that consolidated account statement for each calendar month is issued, on or before tenth day of succeeding month, detailing all the transactions and holding at the end of the month including transaction charges paid to the distributor, across all schemes of all mutual funds, to all the investors in whose folios transaction has taken place during that month.”

When will the CAS start? When will the investor receive the first CAS?

The first CAS statement shall be issued by November 10th, 2011 covering transactions processed in October 2011.

What will be the basis for consolidation of folios to be considered for CAS?

As per amendment to SEBI regulations, the asset management company shall identify common investor across fund houses by their permanent account number for the purposes of sending consolidated account statement.

Consequently, only those folios that have a) financial transactions in a month, b) identical holders and c) all unit holders are KYC compliant will be considered and consolidated while issuing a consolidated account statement.

Which folios will be included or consolidated in CAS? Whether all the folios will be reflected in the monthly CAS?

A monthly CAS will include only those folios in which financial transactions have taken place during the month provided the folios have valid PAN numbers available for all the unit holders. For example, if an investor has three folios and transacts in only two folios in a month, the CAS for the month will include only the two folios and not the third folio.

What happens if there are no financial transactions in a particular folio for the month?

CAS will include only the folios with financial transactions and hence these folios will not reflect in the statement.

Which financial transactions will be included in CAS?

CAS will include all types of financial transactions like purchase including NFOs, redemption including maturity, switches, systematic transactions like SIP, SWP, STP etc, dividend payouts or reinvestments, merger, bonus transactions etc.

Please note that non-financial transactions like updation of address, bank details, nominee registration etc will not be included as confirmation for these will be sent separately by individual AMCs.

I hold units in demat mode. Will I get a CAS?

Transactions under demat mode will not be included as investors should check their demat account statement for the same.

What if there are no transactions in a folio for a long period?

CAS for folios that do not have a financial transaction in a half-year period ending September or March will be sent in the following month detailing the holding at the end of six months.

Will minor folios be considered for consolidation?

No. Minor folios will not be considered for consolidation as different folios of same minor may have different guardians in different mutual funds and it will be inappropriate to consolidate on the basis of PAN of the guardian.

Will a statement be sent in case of folios like Micro SIP folios, or where the PAN is not valid, since such folios will not be included in CAS?

Yes. Regular standard statement will be sent to the account holders individually by each asset management company as per their practice. Generally this may be sent on a monthly basis.

What details of the investor will be included in CAS?

Apart from details of financial transactions, opening and closing unit balances in each folio, CAS will also reflect the email id registered, nominee registration status, mode of holding, KYC status, ISIN and UCC for each folio and scheme.

What details of the investor will not be provided in CAS?

Apart from non financial transactions, sensitive information like registered bank account details, PAN and contact numbers will not be included in CAS. Mobile number will be provided however will be masked to maintain for confidentiality and privacy.

CAS will be sent to which address? What if the investor has different addresses in different folios?

As PAN based KYC is mandatory for all purchases and would be updated in few folios by virtue of a purchase transaction, generally CAS will be sent to the KYC address of the investor. However, if KYC is not updated in any of the folios considered for consolidation, then CAS will be sent to the address available in such folio where the investor had transacted the last transaction in the month.

We strongly advise investors to update their PAN and KYC details in all folios in mutual fund industry by approaching respective mutual funds or their registrars.

What will be the frequency of CAS?

CAS will be sent on or before the 10th calendar day of the following month for folios which have been transacted in the previous month. *Currently CAS will be sent only via physical and not electronic mode.*

How will CAS be sent? Will it be sent via email?

Currently CAS will be sent by regular post, even if an email id is registered in any or all folios. After few months, CAS may be sent via email using any of the email id registered in any of the folios.

Hence, we strongly advise investors to verify their email ids (registered in each folio and also printed in CAS against each folio) and update a single email id across all folios.

How can an investor get a duplicate CAS?

A duplicate CAS will not be available in physical form for past months. Investors with email id registered may use mail back services provided by registrars of various mutual funds to get a duplicate statement.

Will the investor get any individual statement from the AMC?

Yes. Folios with email id will continue to get regular fund specific account statements electronically after each financial transaction within 5 working days. Folios with no email id will get a monthly CAS.

How will the investor verify that details mentioned by him in the application form are captured correctly by each AMC if details will be masked?

AMC's will continue to send the first account statement for a new folio separately with all details registered in the folio which will help the investor to verify the same.

What if some of the folios are not reflected in monthly CAS? Will the investor get any individual statement from the AMC?

If investors find some of their folios are not reflected in CAS, they should check the following and act appropriately

- a. Whether the folio has any financial transaction, as CAS includes only the folios with financial transactions?
- b. If yes, whether the PAN of all the unit holders has been updated in the folio?
- c. If no, they should get PAN of all the unit holders updated in the folio/s for future inclusion in CAS.

- d. If PAN is already updated, investor should check with respective mutual fund or the registrar about the discrepancy.

In case of any discrepancy in folios related details in CAS, what should the investor do?

Investor should approach respective mutual fund or the registrar in case of any discrepancy in financial transactions, folio details printed in CAS or for any other queries.